

# How to Use TanenbaumCHAT's Family Portal

## Activating your Account

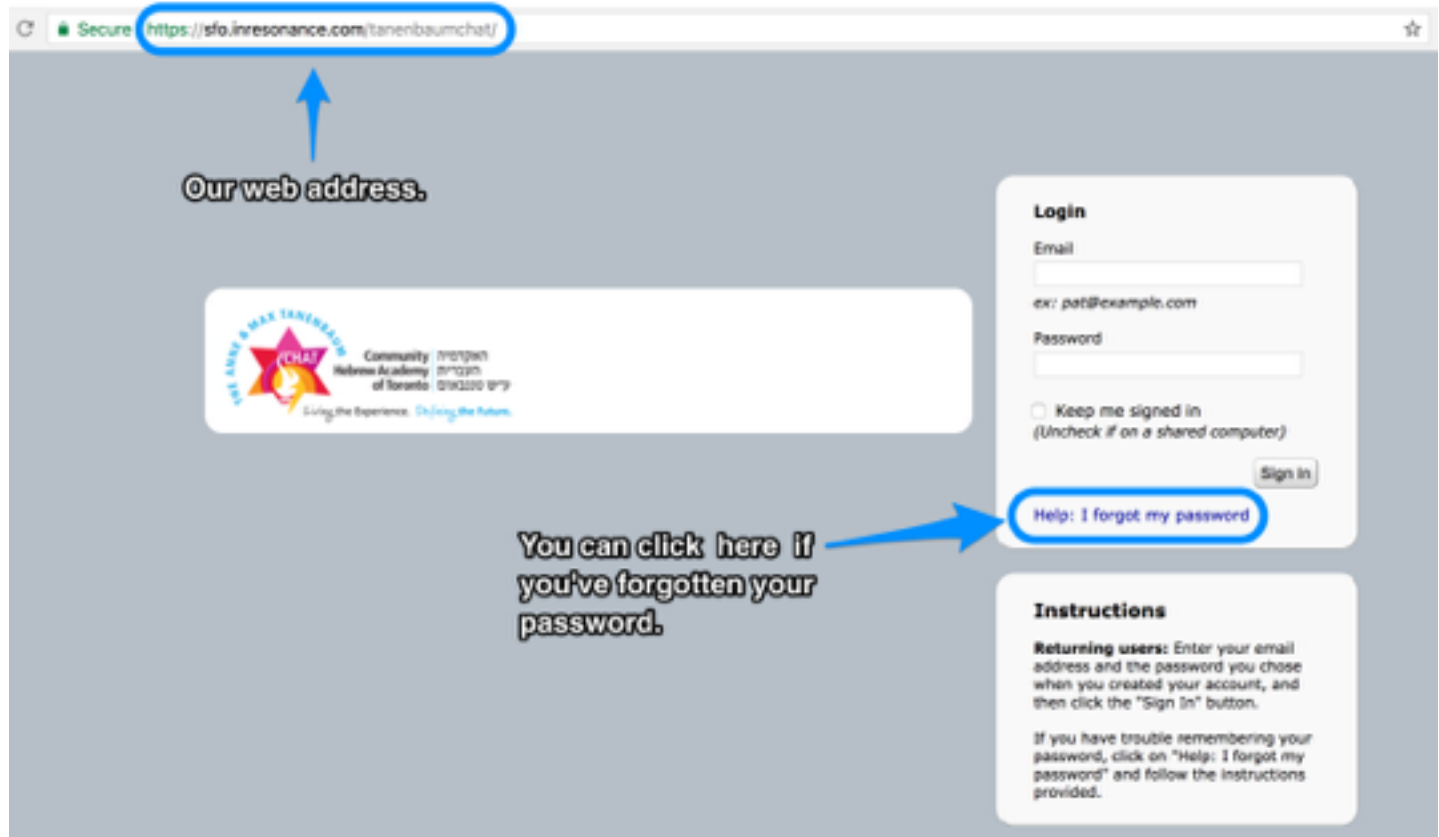
You should have received an invitation to create an account, or a notification that you are going to be sent an invitation. If you haven't, please contact [ParentPortal@TanenbaumCHAT.org](mailto:ParentPortal@TanenbaumCHAT.org) to request one. We may need to update the email address we have on file for you.

## Signing In

The web address for our Family Portal is:

<https://sfo.inresonance.com/tanenbaumchat/>

If you should ever forget your password, you can click on the **I forgot my password** link to select a new one.



The screenshot shows a web browser window with the address bar containing <https://sfo.inresonance.com/tanenbaumchat/>. The page features a logo for TanenbaumCHAT (The Anne & Stan Tanenbaum Community Hebrew Academy of Toronto) and a login form. The login form includes fields for Email (with an example: pat@example.com) and Password, a checkbox for "Keep me signed in (Uncheck if on a shared computer)", and a "Sign In" button. A link labeled "Help: I forgot my password" is highlighted with a blue circle and an arrow pointing to it from the text "You can click here if you've forgotten your password." below. Another blue arrow points from the text "Our web address." to the address bar.

## Inside the Family Portal

When you sign in you'll be taken to our School Forms Online page. There are two kinds of forms.

Student forms are specific to a student, and could be used for things like signing an enrolment contract for the coming school year, field trip permissions, or updating a student's medical profile.

Family forms are for information that applies to an entire household, such as updating household contact information, or maintaining your list of emergency contacts.

If you have applied to enrol a child at TanenbaumCHAT through our new online application system, you can access your application here.

Apply SchoolForms Online My Login - Contact Help Logout

Academic Year  
2017-2018

Carm 1

Family 1

The Family button is in colour, indicating you're looking at forms for your household.

The My Login menu lets you change your email address and password.

Family Forms

Emergency & Medical Forms  
Use these forms to ensure we have received up-to-date and accurate medical information for your family.

Family Emergency Contact Data

Terms Of Use Privacy Policy Refund Policy powered by i-RESONANCE

On the left side of the screen you'll see a button for each of your children, and a button labeled Family. The button indicating which set of forms you're looking at will be in colour.

At the top right of the screen there is a My Login menu where you can change the email address and password you use to sign in. **Note:** Changing the email address you use to sign in does not change the email address we have on file for contacting you.

Apply SchoolForms Online My Login - Contact Help Logout

Academic Year  
2017-2018

Carm 1

Family 1

This student's button is in colour indicating that we are looking at forms specific to this student.

Carm

Enrolment Materials  
Use the forms below to complete the enrollment or re-enrollment process.

Re-Enrolment Contract 2018/19 2018-01-10

Form Submitted Checkbox

Due Date

Terms Of Use Privacy Policy Refund Policy powered by inRESONANCE

In the centre portion of the screen you'll see forms that have been assigned to you, grouped into categories.

Each form has a checkbox that will be checked off if the form has been submitted. If you have submitted a form and need to make corrections, you can email [ParentPortal@TanenbaumCHAT.org](mailto:ParentPortal@TanenbaumCHAT.org) to request we reopen the form.

## For Further Assistance

If you have any questions or need help using this site, email [ParentPortal@TanenbaumCHAT.org](mailto:ParentPortal@TanenbaumCHAT.org).

For tech support requests unrelated to the Parent Portal please email [TCSupport@TanenbaumCHAT.org](mailto:TCSupport@TanenbaumCHAT.org).